

How to manage Paid Membership plugin?

Add new membership type

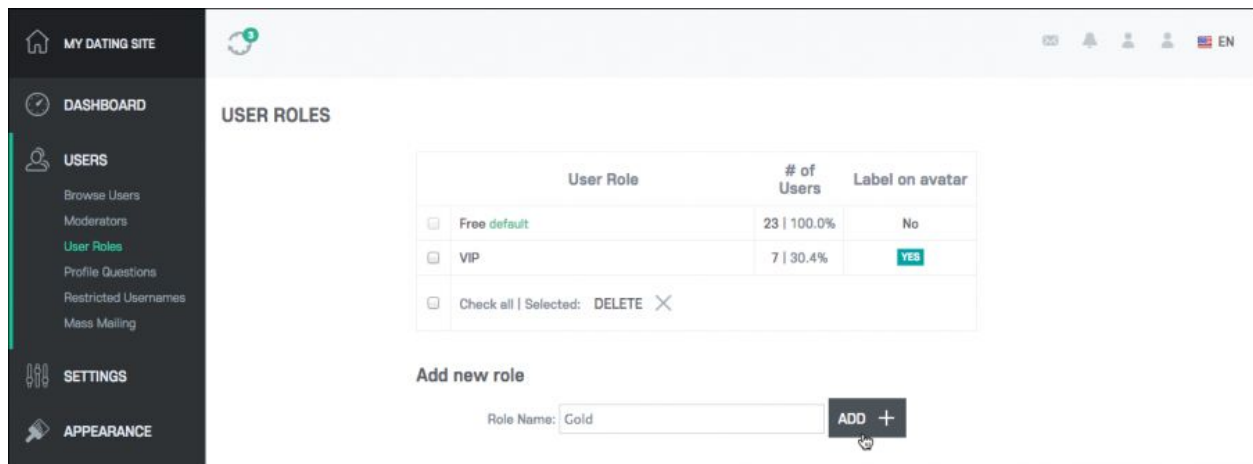
User roles

First of all you should create a user role.

Go to Admin area > Users > User roles > Add new role.

Enter the role name to the **Role Name:** field.

Click **Add**.



The screenshot displays the 'USER ROLES' management interface. On the left is a dark sidebar with navigation options: MY DATING SITE, DASHBOARD, USERS (with sub-options: Browse Users, Moderators, User Roles, Profile Questions, Restricted Usernames, Mass Mailing), SETTINGS, and APPEARANCE. The main content area is titled 'USER ROLES' and contains a table with the following data:

	User Role	# of Users	Label on avatar
<input type="checkbox"/>	Free default	23 100.0%	No
<input type="checkbox"/>	VIP	7 30.4%	YES
<input type="checkbox"/> Check all Selected: DELETE ✕			

Below the table is an 'Add new role' section with a text input field labeled 'Role Name:' containing the text 'Gold', and a dark 'ADD +' button.

Manage Permissions

You can assign permissions to the newly created role in the **User role permissions** area.

This page consists of the table with all actions available to the user roles.

Check the boxes next to the actions that should be available to the newly created membership.

Click **Save**.

Actions	Guest	Free	VIP	Gold
Mailbox				
Continue mail dialog	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Read incoming message	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Send Private Message	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Read chat messages	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Start chat dialog	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Continue chat dialog	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Photo				
View photo	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Upload photo	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Comment photo	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Users				
Allow profile wall posts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Search users	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View profiles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Advertisement				
Hide Ads	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Virtual Gifts				
Send gift	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Hot List				
Add to Hot List	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

SAVE

Paid Membership plugin

Now you should configure Paid Membership plugin.

Go to Admin Area > Plugins > Installed Plugins.

Find the Paid Membership plugin - move mouse cursor over it, and click the **Settings** button.

MY DATING SITE

DASHBOARD

USERS

SETTINGS

APPEARANCE

PAGES

PLUGINS

Installed Plugins

Available Plugins

Add New

MOBILE

Messages
Unified messaging plugin for private on-site communication

Matchmaking
Allows to calculate compatibility score between users based on profile information. You can modify the rules to change the matching algorithm. This plugin must only be used on licensed SkaDate websites.

Premoderation
Moderation tools

PayPal Billing
Accept payments from users with PayPal payment provider

Password Protected Photo Albums
The plugin allows site users to lock their photo albums, making them private and available only to users with designated photo album passwords.

Paid Membership
Customizable paid membership levels for accepting membership subscriptions [SETTINGS](#) [DEACTIVATE](#) [UNINSTALL](#)

Profile Cover Gallery
Shows a beautiful photo gallery on user profile. This plugin must only be used on licensed SkaDate websites.

Photo
Allow users to upload photos with tags, rates, and comments

Note: If the plugin is not installed, you should install it first.

You will be directed to the Membership configuration page.

To create the membership plan, select the newly added role in the User role for this membership field.

Fill in the **Period** and **Price** fields.

Check the **Recurring** box if the plan should be recurring.

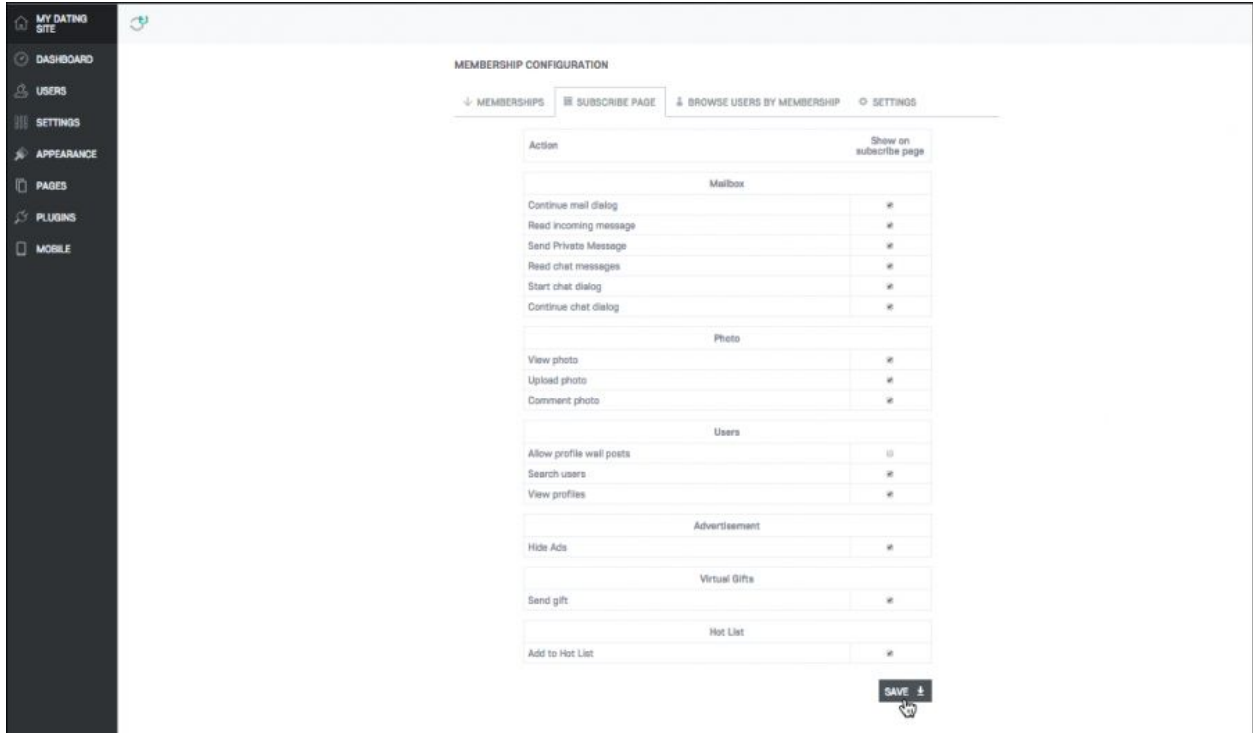
Click **Add**.

The screenshot shows the 'MEMBERSHIP CONFIGURATION' page. On the left is a dark sidebar with navigation options: MY DATING SITE, DASHBOARD, USERS, SETTINGS, APPEARANCE, PAGES, PLUGINS, and MOBILE. The main content area has a top navigation bar with 'MEMBERSHIPS', 'SUBSCRIBE PAGE', 'BROWSE USERS BY MEMBERSHIP', and 'SETTINGS'. Below this, it says 'Showing memberships for account type Female' with a dropdown arrow and an 'EDIT TYPES' link. The 'Membership list' section contains a table with two columns: 'Membership' and 'Plans'. The first row shows 'VIP' under 'Membership' and 'No plans added' under 'Plans'. Below the table is the 'Add membership' section, which includes the instruction 'Select user role for new membership and create at least 1 plan:'. This section has a form with four fields: 'Select Role' (dropdown menu with 'Gold' selected), 'Period' (input field with '30' and 'days'), 'Price' (input field with '10' and 'USD'), and 'Recurring' (checkbox that is checked). An 'ADD +' button is located at the bottom right of the form.

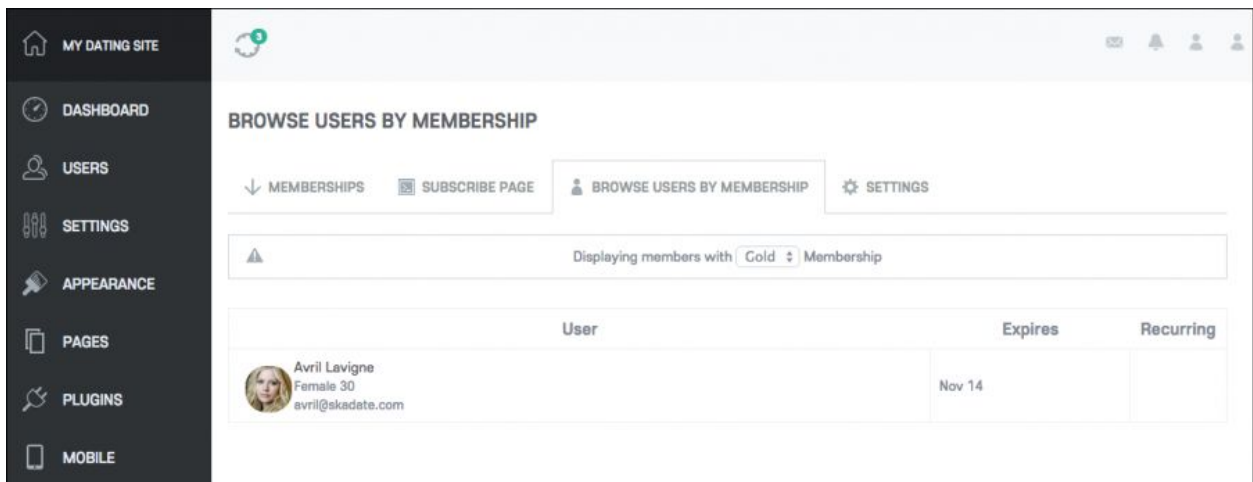
If the permissions should appear on the Subscribe page, go to **Subscribe page** tab.

Check the boxes next to the actions that should be visible on the Subscribe page in the **Show on subscribe page** column.

Click **Save**.



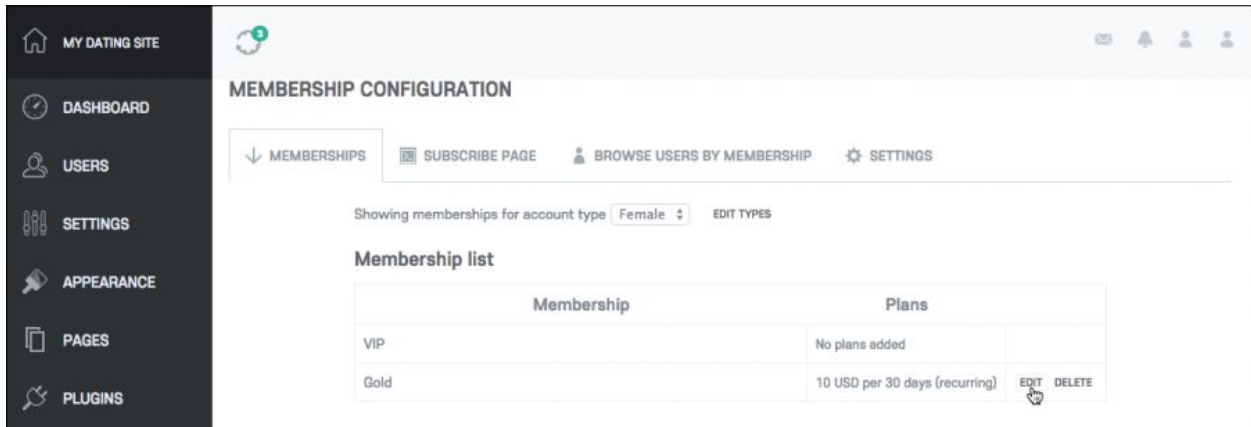
To view the members' memberships, go to **Browse users by membership** section.
 Select the membership in the Displaying members with Membership menu.



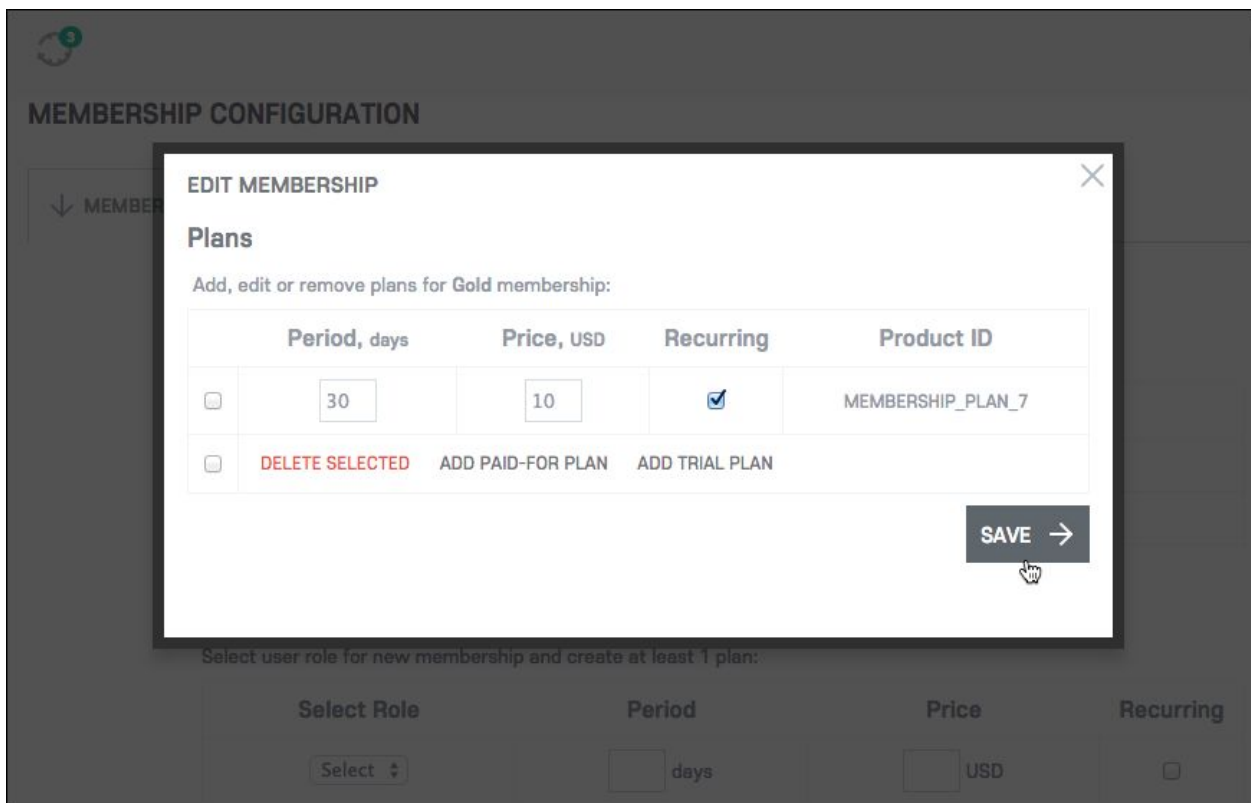
How to edit an existing membership?

Go to Admin area > Plugins > Installed plugins > Paid membership > click **Settings**

Move the mouse cursor over the membership in **Membership configuration** section - the **Edit** button will appear.

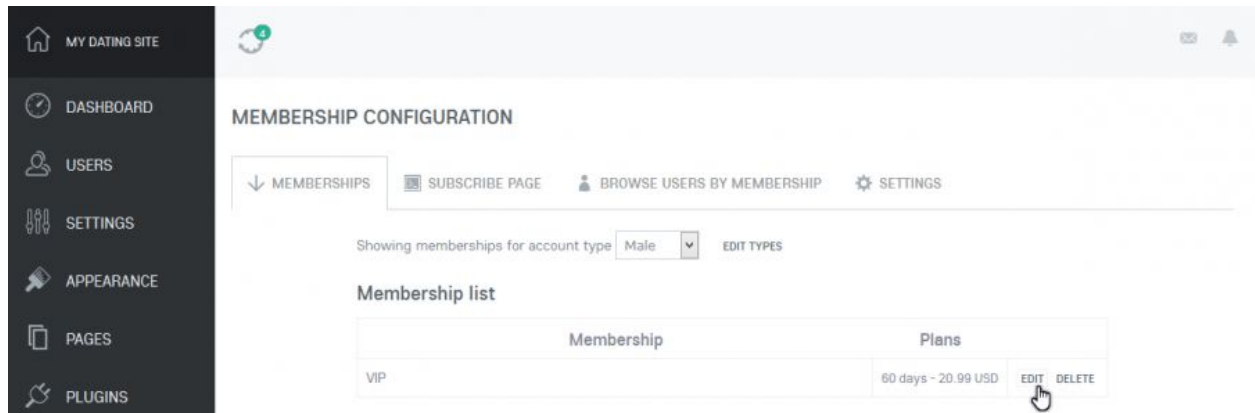


Here you can set another role for the membership and change plans.
Click **Save**.



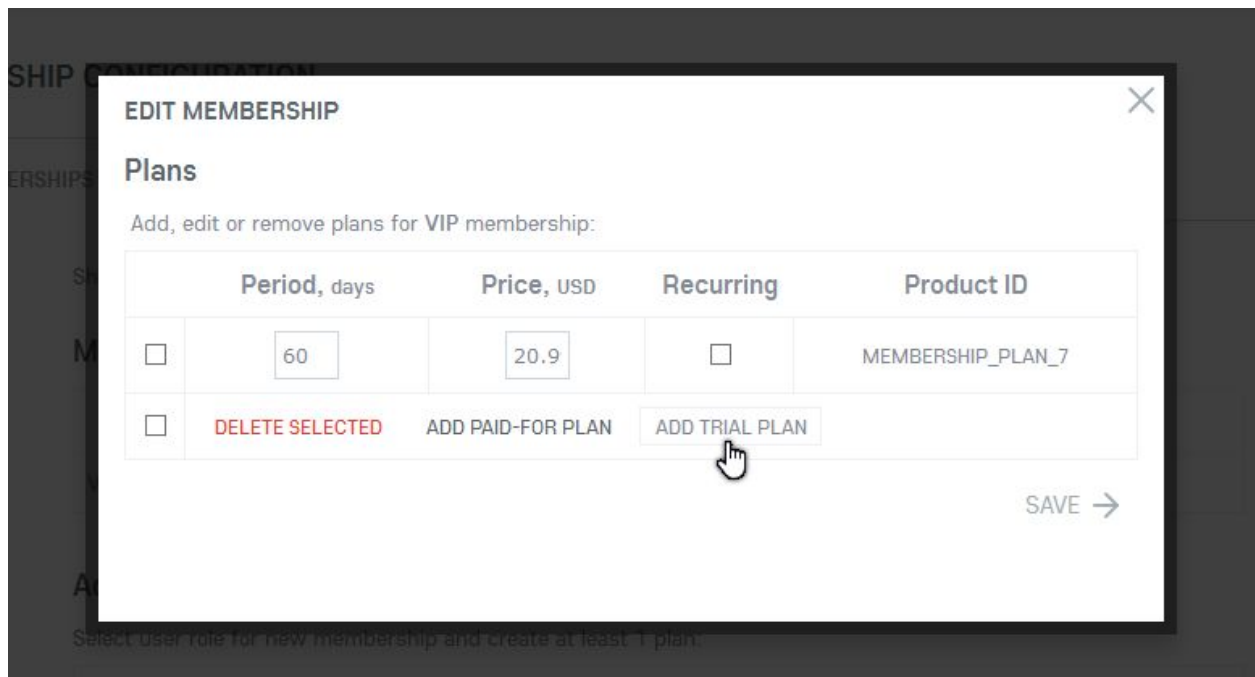
How to add a Trial membership?

Move the mouse cursor over the membership in **Membership configuration** section - the **Edit** button will appear.



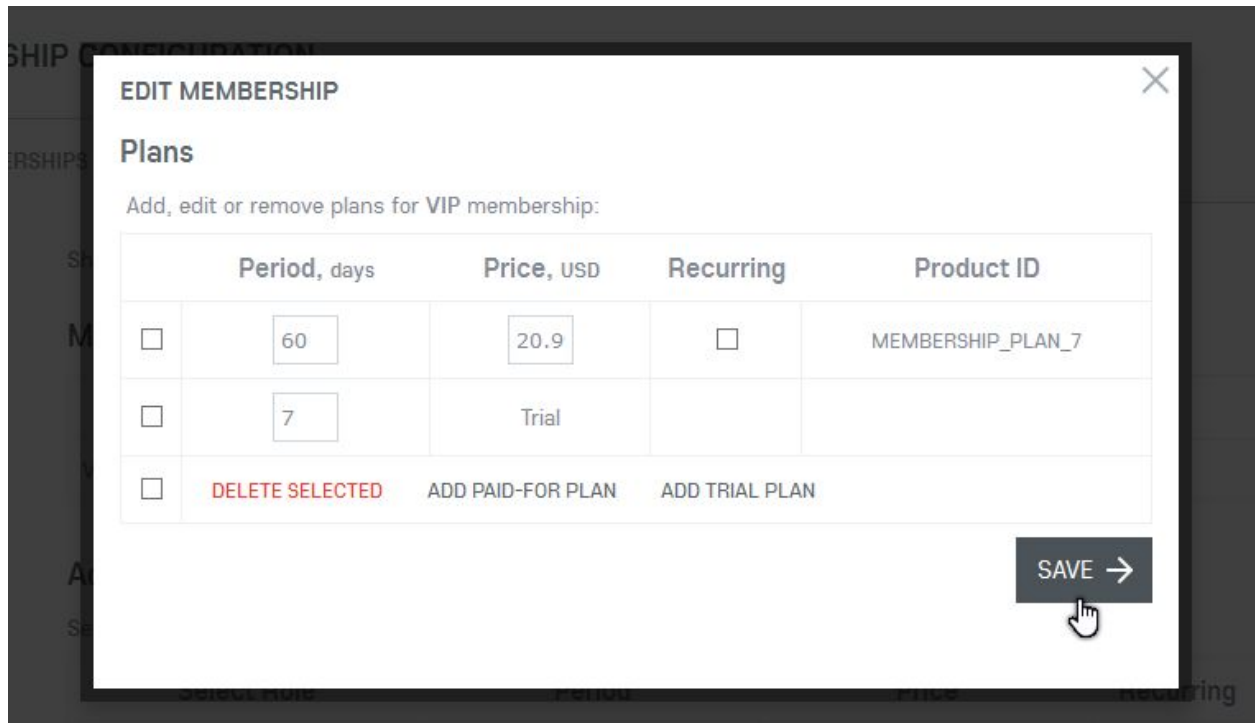
Click **Edit**.

Click the **Add trial plan** button.



Enter the number of days to the **Period, days** field.

Click the **Save** button.



So the Trial plan will be added to the Subscribe page.

The configuration will work this way:

User will register on your site and get the default role (e. g. Free).

Then they should go to the Subscribe page and claim the Trial membership.

As soon as their Trial membership expires, they will be assigned the default role (e. g. Free).

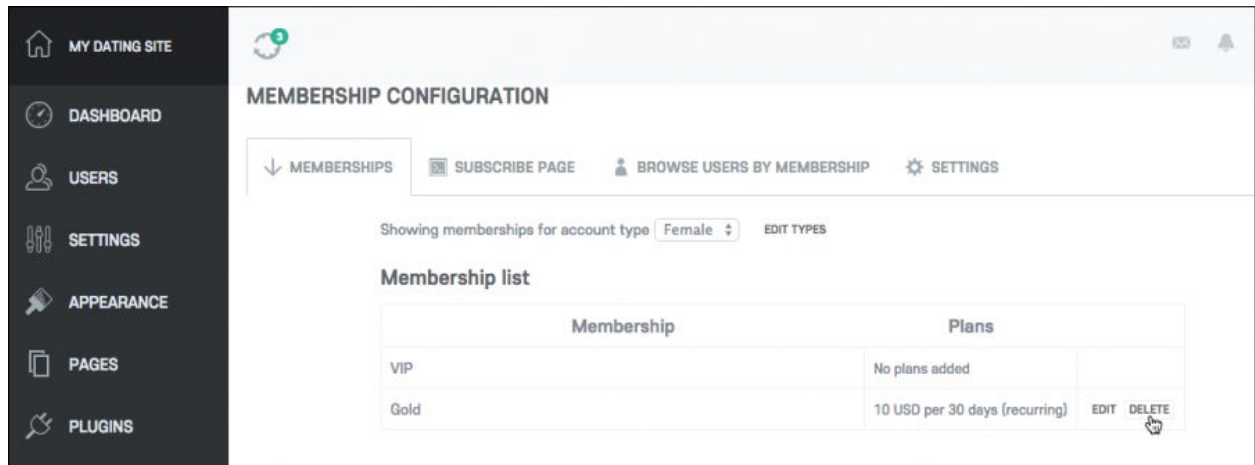
To promote the Trial memberships among users, you can create a banner or add a text to the Index or Dashboard pages so that users knew how to get the Trial membership.

How to remove an existing membership?

Go to Admin area > Plugins > Installed plugins > Paid membership > click Settings

Check the box next to the membership that should be deleted.

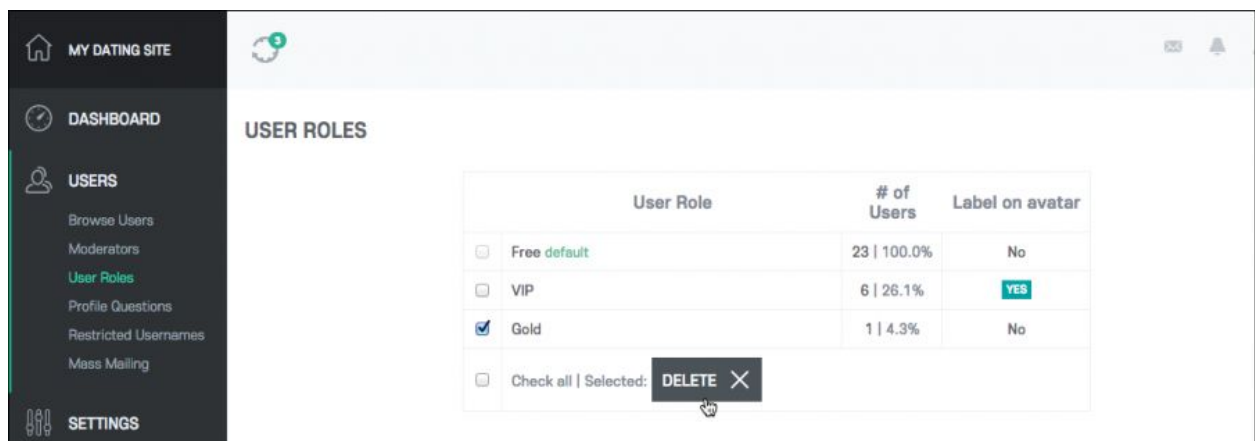
Click **Delete selected**.



Then go to Users > User roles.

Check the box next to the role that should be deleted.

Click **Delete**.



Note: Free is a default role that shouldn't be deleted.

No matter what role you set to the account types, the Free role will remain default.

So the global default role prevails over the default role of the account type and user has two roles: default and the role assigned to their account type.

As soon as you configured paid membership plugin, the Checkout button will appear on the site and users will be able to upgrade their accounts.

Subscribe

Permissions	Free	VIP	Gold
Mailbox			
Read incoming message		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Send Private Message		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Photo			
View photo	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Upload photo	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Comment photo		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Base			
Delete comment by content owner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Search users	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
View profiles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Advertisement			
Hide Ads		<input checked="" type="checkbox"/>	
Virtual Gifts			
Send gift	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

[My profile](#)



Tony Stark

- 19 USD per 30 days (recurring)
- 99 USD per 365 days (recurring)
- 49 USD per 90 days (recurring)
- 10 USD per 30 days (recurring)

Pay securely with



CHECKOUT

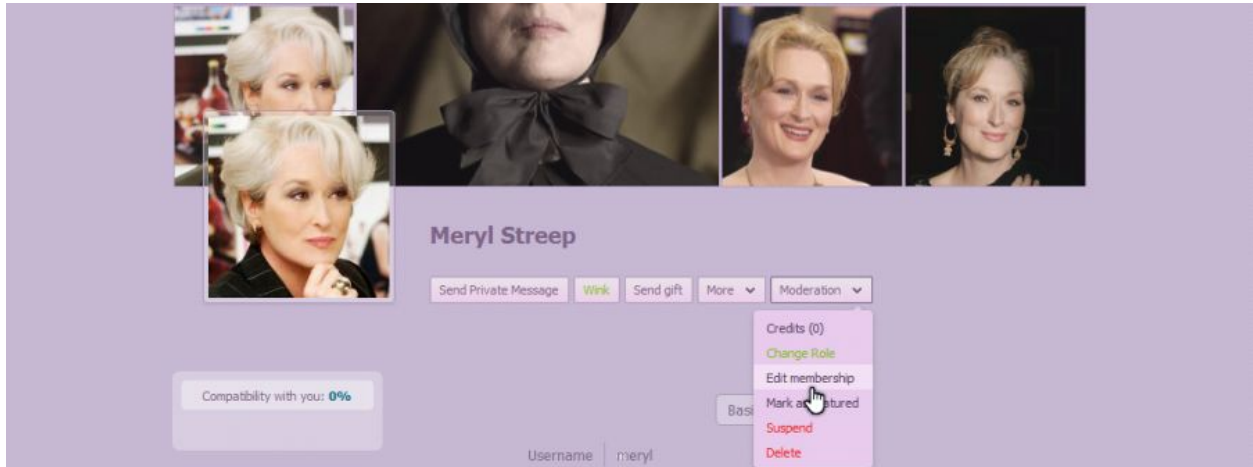
Note: You should configure a payment gateway which will allow to charge your members. By default we provide PayPal Billing plugin.

How to change the user's membership?

To change the role of the user, go to the user's page as a site admin.

Click the **Moderation** link.

Click the Edit **membership** link.



Choose a membership, enter the number of days to the **Set Period:** field.

Click the **Set** button.

